

## ANNUAL COMMITTEE REPORTS 2007

### Committee Name: ADULT FORUMS

**Co-Chairs:** Anne Farrell and Jim Semelroth

**Purpose of Committee:** To provide a forum on current issues, in-depth travel experiences, subjects of interest

**Ongoing Activities:** Meetings are held during the second service, usually on the second and fourth Sundays, from September through June. Speakers are from the church and the community.

**Accomplishments Sept. 2006-July 2007:** We have had excellent attendance and positive feedback in our second year in this time slot. Our on-going Science series has provided interesting questions and serious thought. We will continue to present challenging, and at times controversial, subjects of interest, importance and enjoyment.

### Committee Name: Caring

**Chair:** Connie Pursell

**Names of committee members, and number of openings, if any:** Betty Elliott, Laura Jackson, Susan Jagielko, Connie Carlton. Have two openings at present. Harold Boerlin has expressed interest and will be glad to step into a vacancy.

**Purpose of the Committee:** to provide support and assistance to members in times of meaningful life events and crises, such as a death in the family, a serious illness, recovery following surgery, etc.

#### **On-going activities and tasks:**

- sending cards (sympathy, thinking of you, etc.) and making phone calls at the time of significant events;
- providing meals;
- sometimes help with transportation to church or shopping, or to doctor's appointments;
- assistance with child care;
- recording joys and concerns at Sunday services and e-mailing summaries to Rev. John.
- making phone calls to let members know of the death of a member/spouse/family member, or to advise of a memorial service.
- providing help with memorial services at the church, setting up food in the social hall, arranging flowers, etc.
- All the above activities may involve some coordination among Rev. John, the chair and the committee members.

#### **May 2006-May 2007, Specific Accomplishments:**

- Provided food and set up for reception for Fred Golding's memorial service at Tapestry 5/26/06
- Coordinated bridal shower for Rev. John and Rev. Sarah; collected donations for scrip for wedding gift, planned set up of food and organized games
- Provided food and set up for reception for Nancy Knipe's memorial service at Tapestry 10/23/06
- Provided meals and coordinated errands and other support activities for Tara Sayre following her surgery, March 2007

### COMMITTEE NAME: CRE

**Members:** Kathy Tuominen-Lenney, Christine Krueger, Beth Clemmons (outgoing chair), Jordan Ashbach, Lauren Lowe, Jeff Gothard

**Ongoing activities & tasks:** CRE program administration, Social Action field trips, weekly classes pre-K through high school, oversee nursery caregiver, OWL, summer curriculum, fall curriculum, youth worships and long range visioning for program.

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**June 2006 - May 2007 Accomplishments:** June 2006 end of year party, Peace Camp summer program interviewed and hired a DRE director in Sept. 1st, Halloween Party, increased enrollment, room use policy, behavior covenant, Classroom Rites and Routines, Parent's luncheon, CRE Explorer program, DRE Start-Up, program enrichment and administration, teacher recruitment. (not-ongoing Coming of Age program)

### **Committee Name: Finance**

**Chair(s):** Mary Pax Lenney

**Purpose:** “The Finance Committee shall be responsible for the annual canvass, preparation of the church budget, supervision of the on-going canvass and other financial matters as needed or directed by the Board.” (Tapestry Bylaws)

#### **Members & associated committees:**

- Jim Semelroth – Annual Campaign and Capital Campaign
- Bob Meyer – Annual Campaign and Capital Campaign
- Carol Shannon – Annual Campaign and Capital Campaign
- Penny Kinnear – Treasurer
- Carole Semelroth – Ways & Means
- Rob Riccardi – Annual Campaign 2007-08

**Ongoing activities & tasks:** June 2005 – May 2006 Accomplishments:

The members of the Finance Committee have done an outstanding job leading their committees. Please see the individual committee reports for details.

Additional work by the Finance Committee includes:

- Establishment of the committee
- Analysis of Site and Space requirements for a new facility
  - 10,000 - 12,000 ft<sup>2</sup> or 4 - 5 acres
- Initial financial analysis of new facility purchase
- Set policy for selling products and services at Tapestry
- Ongoing training for Bursar position
- Investment Accounts (UBS)
  - Assist members in individual contributions
  - Set up procedures for UBS-Tapestry communications
- Ongoing participation with other committees to promote growth and well-being at Tapestry.

### **COMMITTEE NAME: Membership**

**Chair:** Rosy Pacilli

**Members:** Deb Salahi, (orientation preparation), Lois Huddleston (badges and brochure ordering), Nancy Vaughn (letters from Rev to visitors), Irv Himelblau (visitor reports and database), Sheila Raymond (circle suppers), and Jim Semelroth (membership directory). Susan Jagielko (phone calls to visitors) and Terry Parker (New member recognition).

**Openings:** We currently have openings for greeters.

**Purpose:** We exist to encourage and welcome new members and to maintain and nurture our current membership.

#### **Ongoing activities:**

- . Greet and welcome visitors on Sundays
- . Hold Newcomers' Orientations

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- . Hold New Member Recognitions
- . Direct and pursue prospective members to submit pledge and sign book/become members.
- . Provide name tags for members, friends, and visitors
- . Organize/coordinate membership directory
- . Produce brochures for visitors' packet
- . Produce visitors' packet
- . Maintain visitor sign in, database,
- . Follow-up with visitors by phone
- . Coordinate and encourage circle suppers
- . Maintain the congregation count at each service

Our congregation had a net gain of 15 members during the July, 2006 – June, 2007 year. We currently have 166 members. We also have friends of UUCSC that pledge and provide support but prefer not to be members.

We held three Orientations for Newcomers this year and three New Member Recognitions.

### **COMMITTEE NAME: Nominating Committee**

**Chair:** David Salahi

**Members:** Betty Elliot, Dave Kinnear, Norelynn Pion-Goureau

The primary function of the nominating committee is to recruit board members, a task which includes finding candidates to fill the board positions that expire at the end of each church year as well as filling any slots that open up early due to a board member's resignation. This year the nominating committee is pleased to recommend the following candidates for open board positions:

- VP of Finance: Julia Rampone
- Director at Large: Michael Boys
- Director at Large: Richard Jagielko

Unfortunately, at this point in time a candidate has not yet been found to accept the VP of Operations position. The committee is continuing to work to find a candidate for this role.

Penny Kinnear was originally planning to vacate the Treasurer's position at the end of the '06-'07 year but has graciously offered to continue for another year with the understanding that the nominating committee will work to find someone she can train as her replacement early in the '07-'08 church year.

The committee's proposed slate for the board of directors is:

- President – Tara Sayre ('09)
- VP Ops - ?? ('08)
- VP Finance - Julia Rampone ('09)
- Treasurer - Penny Kinnear ('08)
- Secretary - Laura Jackson ('08)
- Director at Large - Connie Pursell ('08)
  
- Director at Large - Michael Boys ('09)
- Director at Large - Richard Jagielko ('09)

This year the nominating committee agreed to take on an expanded role. In addition to filling board positions the committee also worked with the VP of Operations to fill key committee chair positions as vacancies arose. The list of key committees includes the following:

- Building
- Capital Campaign
- Caring
- CRE
- Comprehensive Planning
- Membership
- New Facilities
- Nominating
- Publicity
- Social Action
- Stewardship
- Ways & Means
- Worship

This year openings occurred on the committees listed below. The nominating committee worked with VP of Operations Tara Sayre to help recruit chairs for the following committees:

- Publicity: Irv Himelblau
- Comprehensive Planning: Lynn Cowan
- Ways & Means: Laura Mazzulo & Melanie McCullough, co-chairs [assuming they both confirm their acceptance]
- New Facilities: Irv Himelblau
- Stewardship: Beverly Huff

This year the nominating committee also discussed with the VP of Operations the possibility of inviting congregation members to submit their own nominations for board positions. This would open up the prospect of competitive races for some positions and might be useful to invigorate our congregational leadership. We ended up choosing not to do so this year but it may be something for a future nominating committee and board of trustees to consider.

### **COMMITTEE NAME: Shared Ministry**

**Chair:** H. Boerlin

**Members:** Betty Elliot, Gail Hunt, Keith Tuominen-Lenny, Stephanie Buehler

**Openings for new members:** Two members circulate off the committee each year. There will be openings for three new members, including an additional opening due to a current member having to resign unexpectedly. Meetings are held bi-monthly.

**Purpose:** The Committee on Shared Ministry exists to promote healthy relationships within the shared ministry of Tapestry. The Committee encourages openness and comfort in dialogue between the minister and congregation and members of the congregation. The Committee continually monitors the health of the shared ministry and the effectiveness of our professional and lay ministry.

#### **Ongoing activities and tasks:**

- Discussing and acting upon problems and concerns of the congregation and of the minister.
- Providing a forum to facilitate understanding and to strengthen the relationship between the congregation and the minister.
- Monitoring the health and well-being of the minister.
- Promoting healthy relationships within Tapestry.
- Conducting UUA evaluations of the ministry.

**July 2006 – May 2007 Accomplishments:** Topics of discussion in the Committee on Shared Ministry over the past year included:

- Staffing
- Finances
- Rev. John's self care and professional development
- Committee feedback
- Review of Tapestry Electronic Forum
- Compensation evaluation

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## Challenges faced by the Committee in the coming year:

- Maintaining informal but effective communication between congregation and ministry.
- Providing useful “sounding board” for the ministry in dealing with the evolving challenges at Tapestry.

## COMMITTEE NAME: Social Action

**Mission:** to organize and promote education, advocacy, witness, and community action by Tapestry, its members, and members of the larger community on issues calling for the application of Unitarian Universalist principles. We represent the aspects of Unitarian Universalism dedicated to making our world a better place in which to live.

**Chair:** Jan Meslin

**Steering Committee members:** Beverly Huff, Shirley McGovern, Karen Nichols, Janet Quillian, Carol Wheeler

## Subcommittees:

### Environmental Action, Beverly Huff

- Computer parts recycle day
- Distributed efficient lightbulbs to congregation
- Showed “Inconvenient Truth” and “Who Killed the Electric Car?”
- Eco tips in each newsletter
- Eco tips table on a Sunday morning
- Monthly 2<sup>nd</sup> Sunday advocacy letter
- Interviewed key leaders at Tapestry about UUA’s Green Sanctuary certification
- Social Action table environmental information available
- Sierra Club partner

### Community Services, Karen Nichols

- Continued work with adopted family
- Distributed survey to congregation on desired action issues
- Worked with Covenant group for May food drive
- Coordinated bulletin board signups for volunteer opportunities in community

## Programs:

Evening speakers included

- Jane Roberts from 34 Million Friends talked about her organization which will raise 34 million dollars to fund the United Nations Population Fund. Cosponsored by the Women’s Wisdom Circle.
- Mary Geber from Corazón talked about our June 9 homebuilding trip to Mexico
- Lauren Nile from Tikkun talked about the Network of Spiritual Progressives
- Jamie Romano from CODEPINK LA talked about grassroots peace movements and the empowerment of women

Sunday morning speakers and topics included

- Lucia Muñoz (New Sanctuary Movement and the situation of women in Guatemala)
- Lauren Nile (the Network of Spiritual Progressives)

2<sup>nd</sup> Sunday films in the sanctuary

- Each month, we select a film of social relevance that is tied to our Unitarian Universalist values and principles. Our films this year represented a wide range of topics and issues. On two occasions we had speakers to answer questions after the films (“Who Killed the Electric Car” and “Healthcare for All”) Other movies included “Inconvenient Truth,” “Iraq for Sale,”

Adult Forum

- Sherilyn Menten made a presentation about the history of South American-U.S. relations

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### Advocacy:

- We have a letter-writing table on the second Sunday of each month in the social hall after each service. We want to make it easy for congregants to send pertinent letters to their elected officials. The letter usually centers around the particular film that is also shown that Sunday. In addition, we select one letter each month about an environmental concern.
- As part of the UUA, we bear social witness and practice social conscience – through our UUA social witness process study/action issues. We are concentrating on the issue that was selected at last year's GA: Peacemaking. **Issue:** Should the Unitarian Universalist Association reject the use of any and all kinds of violence and war to resolve disputes between peoples and nations and adopt a principle of seeking just peace through nonviolent means? Liz Bear and Jeff Gothard, delegates to the GA, are Tapestry's delegates for this important issue and others.

### Other:

- Beyond Our Borders: 8 Tapestry members volunteered at the Orange County Fair to educate people about Heifer International, a non-profit agency which helped to end world hunger
- A Greater Gift: Fair trade gift items purchased through catalog at our second Sunday social action table several times throughout the year.
- Bimonthly social action offering: began in January 2007; ½ of offering goes to a needy non-profit selected by the social action committee
- OCCCCO: Orange County Congregations Community Organization. Tapestry is in the process of possibly joining this faith-based community organizing group.
- Mexico Building Trip: About 25 Tapestry members volunteered with Corazón to add a much-needed addition onto a house in Tijuana. June 9, 2007.
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### Committee Name: Stewardship Drive and Capital Campaign

**Chair:** Bob Meyer

**Members:** Jim Semelroth, Carole Shannon, Karolyn McCarter, with the VP of finance and Treasurer ex officio.

**Purpose of the committee:** The purpose of this committee is to study and then recommend action regarding the viability of conducting a capital campaign, in conjunction with the annual stewardship drive which funds the ongoing operations of Tapestry.

This includes encouraging, acceptance and acknowledgement of gifts, arranging for the professional accounting of the funds, reporting on fund activities to the Board and the Congregation, ensuring appropriate checks and balances in power over the funds are maintained, administering the distribution of the funds, and providing a quarterly status report to the Board.

**Accomplishments 2006-2007:** Committee members successfully carried out the first joint venture stewardship drive and capital campaign. We have obtained financial commitments that total approximately \$500,000 for Tapestry's building fund, with aspirations of adding to that figure over the next three years.

The stewardship drive is still in progress, but we anticipate a successful completion.

**Challenges the committee faces in the coming year:** The challenge is to continue to raise funds to sustain and grow Tapestry to fulfill the needs of the congregation and the community in south Orange County.

### Committee Name: Ways and Means

**Co-Chairs:** Carol Semelroth and Judy Tracy

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**Members:** Charlotte Clarke, Sheryl Hagen, Ruth McCoy, Carole Shannon, and Linda Yeargin

**Additional Members:** After many years of service on the Ways and Means Committee, four committee members (Charlotte Clarke, Ruth McCoy, Carole Shannon, and Carol Semelroth) have resigned from the Ways and Means Committee. The remaining members are Sheryl Hagen, Judy Tracy, and Linda Yeargin. Individuals who are interested in learning more about serving on this committee should contact one of these three remaining members to discuss potential membership.

**Purpose:** Plan and coordinate a calendar of all fund raising activities for Tapestry.

## **FUND RAISING EVENTS 7/1/06 – 5/31/07:**

- 1 Bi-Annual Service - September 30, 2006
- Jewelry & Holiday Boutique – November 26, 2006
- Musical Table at Dana Freeman & Bill Hunker's – January 7, 2007
- Estate Sale Items Donated by John Alcorn – January 20, 2007
- 2 Bi-annual Service Auction – February 24, 2007

**\$34,355.70**

**2,637.30**

**\$31,719.40**

The Ways and Means Budget for 2006/2007 fiscal year: **\$30,000**

## **Ways and Means Annual Committee Report June 2007**

The Ways and Means Committee has been a very cohesive group. Each member diligently contributed ideas, revenue, and labor to make the fund raising events successful both financially and socially. In addition, the Committee wishes to acknowledge the contributions of the many individuals who assisted with the auction and other events. The Committee recognizes that the challenge for 2007/2008 will be to maintain the standards established by this committee during the past year, as well as by previous Ways and Means Committees.

In addition, as a sub committee of Finance, the members understand the importance of its assignment to raise crucial funds for the operation and programs of Tapestry. The Committee also recognizes the challenge of designing events, which appeal to a broad spectrum of people including families with small children.

## **Committee Name: Worship**

**Chair:** Bill Hunker

**Members:** Susan Jagielko, Daya Shankar, Melanie McCullough, Randi Winters, John Gibb Millspaugh (ex officio)

### **Ongoing Activities and Tasks:**

- Finding guest speakers for Sunday services at which Rev. John is not in the pulpit.
- Finding worship associates for Sunday services.
- Editing the worship associate script.

**June 2005-May 2006 Accomplishments:** Saving TUUC lots of money by finding free speakers, many of whom are TUUC congregants. Providing special music about twice a month. Organizing "This I Believe" services. Running the May 5 service. Finding speakers for the many Sundays during John's sabbatical, taking the place of the never-formed sabbatical committee.

**Challenges:** getting speakers who speak to UU principles, solving the issue of poor turnout during Sundays where John is not in the pulpit.